

Komen Tissue Bank -- Tissue Collection Event

Date created/revised: January 12, 2015

Specimen Runner Job Description

1. Please stand where you can easily see the phlebotomy stations or several exam rooms depending on your assigned post.
2. **Wear protective gloves at all times when handling specimens.**
3. When a phlebotomist or Surgeon Assistant calls for a runner, receive the sample, put the room number post-it note on the cup, and take it **immediately** to the lab processing area. (the room number post-it note will be on the outside of the door)
4. Please return to your post to wait for any additional samples.

Tissue samples will be in a cup with a lid. **Be sure the cup has a barcode number on it before taking it to the lab area.** If it does not have a barcode label, ask the surgeon assistant to place the appropriate label on it.

Materials needed:

-protective gloves.